

Attached Form

1 Name of prefecture	Tochigi Prefecture			
2 Name of municipality				
3 Outline of the local authorities	<p>Location: North of Tokyo (Northern Kanto Region) Topography: The northern area of the prefecture contains the Nasu and Nikko mountains, while the central and southern areas consist of wide flatlands that make up the Kinu and Watarase River Basins. Features: Tochigi is rich in nature, with approximately 55% of the prefecture being forest. Tochigi contains the mountain district known as Nikko National Park, as well as the UNESCO World Heritage Site at the Shrines and Temples of Nikko. Tochigi is also home to numerous tourism resources, including the nationally known Kinugawa hot spring area. Population: 1,961,963 (2017) Area: 6,408.09 square kilometers (largest prefecture in Kanto) Average yearly temperature: 12°C - 14°C (Temperate and humid. The high-elevation mountains in the north have an average yearly temperature of 7°C - 9°C). Climate: Strong thunderstorms are common in summer. Winters are dry with many clear days and a strong northwest wind. Tochigi Prefecture has friendship agreements with Zhejiang Province, China and Kaohsiung City, Taiwan.</p>			
Website of the local authorities (Please fill in the URL)	Japanese website URL		English website URL	
	http://www.pref.tochigi.lg.jp/		http://www.pref.tochigi.lg.jp/english/foreignlanguage.html#english	
Additional information 1 (Please fill in the information title and URL)	Title		URL	
	Tochigi Tabinet		https://www.tochigiji.or.jp/	
Additional information 2 (Please fill in the information title and URL)	Title		URL	
	Tochigi Tabinet (Simplified Chinese)		https://travel.tochigiji.or.jp/zh_CN/	
Additional information 3 (Please fill in the information title and URL)	Title		URL	
	Tochigi Tabinet (Tradicional Chinese)		https://travel.tochigiji.or.jp/zh_TW/	
4 Required areas of expertise and skills (Please describe specifically)	<p>① An interest in Japan and Tochigi Prefecture, and a desire to continue learning about them after being hired. ② Ability to adapt to life and work in Tochigi Prefecture and a desire to complete the appointment period. ③ An undergraduate degree or higher, or a degree expected by the time of arrival in Japan. ④ Command of standard pronunciation as well as correct and precise use of English, Chinese, and Japanese (Japanese Language Proficiency Test level N1; TOEIC score of 820 or higher or TOEFL score of iBT79 or higher). Additionally, logical writing ability. ⑤ Current or past experience working for a travel agency. ⑥ Some knowledge of tourism information in Tochigi Prefecture.</p>			
5 Desired requirements				
Qualifications of worker candidates (nationality, language skills, etc.)	Nationality	China (including Hong Kong and Taiwan)	Non-Japanese language	Chinese, English
	Japanese language proficiency level	Japanese Language Proficiency Test Level N1		
	Minimum required qualifications	The following conditions are desirable: • Experience studying abroad at a Japanese high school or university • Work experience at a Japanese company		
Contract period	July 1, 2019 to March 31, 2020 (As a general rule, working period is 1 year with the possibility of contract renewal)			
Details of duties (Please describe specifically)	<ul style="list-style-type: none"> • Promoting the development of travel products to foreign travel agencies, etc. • Making use of non-Japanese perspective to discover and apply tourism resources, developing PR techniques • Creating and translating PR materials • Interpreting when hosting outside parties • Transmitting information to foreign media, creating posts for a public Facebook profile <p>• The contract based on this recruiting content is offered under the premise that the budget for this position will be secured such as approval and arrangement by the Tochigi Prefectural Assembly.</p>			

6 Work environment / treatment	Monthly salary	Max.500,000 yen	Annual salary	Max.6,000,000 yen (12 months)	Bonus / retirement allowance	Bonus: none, retirement allowance: none
	Work location	Tochigi Prefecture Tourism and Local Products Association (Public Interest Incorporated Association) (3-9 Honcho, Utsunomiya, Tochigi)			Work hours	Weekdays (Monday through Friday) designated hours among from 8:30 AM to 5:15 PM a break from 12:00 to 1:00 PM
	Holidays	Saturdays, Sundays, national holidays, New Year period (December 29 - January 3)			Leave	<ul style="list-style-type: none"> •paid vacation •New Year Holidays
	Housing	Provision of housing		Housing contract through the Tochigi Prefecture Tourism and Local Products Association		
		Housing expense (self-pay amount or ratio)		<ul style="list-style-type: none"> •Rent is to be covered in full by the resident. •Fire insurance, common service expense, parking fees, Internet usage fees, etc. are to be covered in full by the resident in accordance with the housing contract. 		
	Commuting method	Commute on foot, by bicycle or public transport			Required to drive	•Driving a public or private car for work purposes will not be permitted.
	Benefits and welfare	Health insurance, welfare annuity insurance, and unemployment insurance are included.				
	Other assistance (Please describe specifically)		•The Tochigi Prefecture Tourism and Local Products Association will provide support for opening Bank account.			

7	Submission of application documents *Please fill in the contact information for the submission of application documents by foreign worker candidates.					
Contact person / division	Secretary-General, Tochigi Prefecture Tourism and Local Products Association, 3-9 Honcho, Utsunomiya, Tochigi 320-0033					
Telephone number (direct)	+81-28-623-3213					
Email address	soumu@tochigiji.or.jp					